

MCILS

May 15, 2017

**Commissioner's Meeting
Packet**

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

MAY 15, 2017

COMMISSION MEETING

JUDICIARY COMMITTEE ROOM, ROOM 438, STATEHOUSE, AUGUSTA
AGENDA

- 1) Approval of April 14, 2017 Commission Meeting Minutes
- 2) Operations Reports Review
- 3) Budget Update
- 4) Contract for Electronic Voucher System Update
- 5) Public Comment
- 6) Set Date, Time and Location of Next Regular Meeting of the Commission
- 7) Executive Session, if needed (Closed to Public)

(1.)
April 14, 2017
Commission Meeting
Minutes

**Maine Commission on Indigent Legal Services – Commissioners Meeting
April 14, 2017**

Minutes

Commissioners Present: Steven Carey, Marvin Glazier, William Logan, Carlann Welch

MCILS Staff Present: John Pelletier

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Approval of the Match 14, 2017 Commission Meeting Minutes	No discussion of meeting minutes.	Commissioner Glazier moved for approval, Commissioner Welch seconded. All present voted in favor. Approved.
Operations Reports Review	Director Pelletier presented the March 2017 Operations Reports. 2,380 new cases were opened in the DefenderData system in March. This was a 690 case increase over February. The number of submitted vouchers in March was 2,988, an increase of 580 vouchers over February, totaling \$1,788,594.83, an increase of \$376,000 over February. In March, the Commission paid 3,431 vouchers totaling \$2,003,929.47, an increase of 951 vouchers and \$593,000 over February. The average price per voucher was \$584.07, up \$15.23 per voucher over February. Appeal and Post-Conviction Review cases had the highest average vouchers. There were 12 vouchers exceeding \$5,000 paid in March. The monthly transfer from the Judicial Branch for counsel fees for March, which reflects February's collections, totaled \$102,656.56, a substantial amount reflecting the impact of the tax offset program. Chair Carey asked whether we can tell the extent to which the monthly collection total was related to the tax offset program. Director Pelletier stated that the Commission does not receive that information from the Judicial Branch, but because recent monthly collections have been averaging under \$40,000 per month, the increase in March was likely attributable to that program. Commissioner Welch pointed out that new case and submitted voucher totals mirrored those of the previous fiscal years, reflecting a	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
	consistent pattern over several years.	
Budget Update	<p>Director Pelletier described the current status of the Legislature’s work on the MCILS budget. He noted that there was no apparent movement on supplemental funding. Chair Carey pointed out that we had previously informed the attorneys that in the absence of supplemental funding, we likely could not pay vouchers submitted after March 6, 2017 until the new fiscal year, and asked whether that target remained accurate in light of more recent voucher submissions. Director Pelletier stated that he anticipated little change in the target date, but would conduct further analysis to refine the potential cutoff date. Commissioner Glazier suggested that any new cutoff date be promptly relayed to rostered attorneys, and Director Pelletier stated that he would do so.</p> <p>Director Pelletier also noted that the Judiciary Committee had not yet held a work session on the biennial budget, including the Governor’s proposal for a so-called Public Defender system set forth in Part UUUU. Director Pelletier pointed out, however, that he and Chair Carey had received draft language from members of the Judiciary Committee seeking compromise aimed at reaching a unanimous Committee report. Chair Carey explained that 1) he had been asked to draft a Commission response to the proposal, 2) many items in the proposed draft appeared acceptable to the Commission, and 3) he had shared the draft with the other commissioners and would include their feedback in his response. The draft proposal and the Commission’s response would later be the basis of a meeting of a workgroup organized at the request of the Senate Chair to the Committee.</p> <p>Director Pelletier pointed out that meetings with the Judicial Branch continued in late March and early April on issues related to indigency guidelines, collection procedures, and overall efficiencies. Chair Carey noted that information gathered by the Judicial Branch indicated that the indigency guidelines promulgated by the Commission set the income level for eligibility at a level lower than most other states. He stated that the goal of further discussions was to bring the guidelines and</p>	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
	<p>the court's interpretation of the governing rule of procedure into alignment in order to minimize situations where courts overrule recommendations from Commission financial screeners.</p> <p>Regarding collections, Director Pelletier pointed out that he was tasked with drafting a proposal to change both court forms and procedures, as well as the governing statute, in ways that facilitate better collections enforcement. The draft would be submitted to the Judicial Branch for review.</p> <p>Chair Carey also stated that he will continue to work with one of the Judicial Branch Trial Chiefs on ways to group attorney assignments so that attorneys would be more likely to be in court for preliminary matters on more than one case at a time, thereby increasing efficiency.</p>	
Status of RFP's Update	<p>Director Pelletier related that, as discussed at the last meeting regarding the Somerset RFP, staff had been awaiting action on its request to waive the requirement of a \$5,000 deposit from each bidder. Instead, the Purchasing Division has forwarded, at the recommendation of the Office of Policy and Management (OPM), a revised draft of the RFP not only requiring the \$5,000 deposit, but also purporting to solicit bids for a contract covering both Kennebec and Somerset Counties. Director Pelletier set forth his view that the Commission was independent and that the proposal from OPM constituted interference by the Executive Branch with a considered decision of the Commission to issue an RFP covering only Somerset County. Director Pelletier pointed out that the existing Somerset contract has an additional one year extension available and that the current term expires on June 30, 2017, leaving little time for an RFP process to get a new contract in place by July 1, 2017. He recommended withdrawing the RFP, and invoking the remaining extension of the existing contract.</p> <p>Commissioner Glazier pointed out that the Commission had previously considered and rejected the idea of a contract for Kennebec County as not</p>	Commissioner Logan moved that the Commission withdraw its proposed RFP for Somerset County and that the Commission renew the existing Somerset contract for the remaining one-year extension on that contract. Commissioner Glazier seconded. All voted in favor

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
	<p>feasible based on information presented at that time. Commission Welch pointed out the Commission's recent experience with the Appeals RFP where accepting any of the bids would have actually increased costs. Commissioner Logan agreed that it was "late in the game" to consider a change to the Somerset contract and suggested renewing the existing contract for the remaining year. Chair Carey also endorsed withdrawing the RFP, but noted that there had been concerns about the performance of the Somerset contract that would now have to be addressed through the RFP process during the next fiscal year. Chair Carey also stated that were the Commission to issue an RFP for Kennebec County, it would be unlikely to be on the same flat fee terms as the current Somerset County contract.</p>	
Public Comment	<p><u>Robert J. Ruffner, Esq.</u>: Attorney Ruffner stated that although he favors increased use of contracts, he values the independence of the Commission, and so, supported the Commission decision regarding the Somerset contract. He suggested that the standard for indigency should be relaxed and urged the Commission to consult the indigency standards used by the federal court for guidance. He suggested that if changes to the indigency procedures require additional information from applicants, judges will need to give lawyers of the day additional time to gather that information. Attorney Ruffner objected to the set-off of bail, arguing that often the money is put up by and belongs to a 3rd party even if the bail is not in 3rd party status. He also reiterated his objection to the set-off of bail for people found to be fully indigent. Finally, Attorney Ruffner described how the looming shortfall in funds to pay counsel would affect his office and suggested that the payment delay would have substantial negative impacts on many practicing attorneys and ultimately on their assigned clients. He urged the Commission to make the Legislature aware of the consequences of the shortfall to both lawyers and clients.</p>	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Adjournment of meeting	The Commission voted to adjourn with the next meeting to be on May 15, 2017 at 9:30 a.m.	Commissioner Welch moved to adjourn. Commissioner Login seconded. All present in favor.

(2.) Operations Reports

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

TO: MCILS COMMISSIONERS
FROM: JOHN D. PELLETIER, EXECUTIVE DIRECTOR
SUBJECT: APRIL 2017 OPERATIONS REPORTS
DATE: MAY 6, 2017

Attached you will find the April, 2017, Operations Reports for your review and our discussion at the upcoming Commission meeting on May 15, 2017. A summary of the operations reports follows:

- 2,155 new cases were opened in the DefenderData system in April. This was a 233 case decrease from March.
- The number of vouchers submitted electronically in April was 2,956, a decrease of 32 vouchers from March, totaling \$1,738,481.09, a decrease of \$50,000 from March. In April, we paid 1,831 electronic vouchers totaling \$1,024,220.57 representing a decrease of 1,600 vouchers and \$979,000 compared to March.
- There were 3 paper vouchers submitted and paid in April totally \$1,014.
- The average price per voucher in April was \$559.02, down \$25.05 per voucher from March.
- Post-Conviction Review and Probate cases in District Court had the highest average vouchers in April. There were 6 vouchers exceeding \$5,000 paid in April. Two vouchers involved murder cases - one reflected the sentencing phase of a murder case where the charge had been reduced to felony murder, and the other was an interim voucher submitted eight months into the case. Three vouchers involved serious drug cases – one also involved robbery and burglary charges where all felonies were dismissed in return for misdemeanor pleas, another resulted in a reduced sentence after vigorous suppression litigation, and the third was an interim voucher where pleas have been entered but sentencing has been postponed for 6 months. The final voucher covered four separate cases, including a charge of criminal use of explosives, that ultimately resulted in a county jail sentence.

In our All Other Account, the total expenses for the month of April were \$1,121,248.99. Of that amount, just under \$17,000 was devoted to the Commission's operating expenses.

In the Personal Services Account, we had \$52,200.98 in expenses for the month of April.

In the Revenue Account, the April transfer of March collections was not deposited in our account until early May, but the transfer amount was \$94,260.31. This is the second month of robust collections due to the tax offset program.

In our Conference Account, we collected late registration fees and paid expenses related to the March 24 live OUI/PCR training, bringing the account balance to \$23,653.22.

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Case Type

4/30/2017

DefenderData Case Type	Apr-17						Fiscal Year 2017			
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
Appeal	18	23	\$ 33,994.54	13	\$ 14,312.88	\$ 1,100.99	150	226	\$ 325,554.30	\$ 1,440.51
Child Protection Petition	213	447	\$ 316,187.17	282	\$ 210,725.49	\$ 747.25	1,643	3,150	\$ 2,141,371.75	\$ 679.80
Drug Court	0	6	\$ 6,570.00	7	\$ 9,592.16	\$ 1,370.31	5	70	\$ 57,337.34	\$ 819.10
Emancipation	8	10	\$ 2,342.89	8	\$ 1,659.00	\$ 207.38	104	80	\$ 25,822.84	\$ 322.79
Felony	501	646	\$ 578,135.92	364	\$ 289,851.79	\$ 796.30	4,906	5,449	\$ 4,695,176.04	\$ 861.66
Involuntary Civil Commitment	66	72	\$ 16,769.74	74	\$ 17,760.72	\$ 240.01	718	668	\$ 153,910.60	\$ 230.41
Juvenile	52	82	\$ 45,025.02	58	\$ 26,325.04	\$ 453.88	723	819	\$ 400,634.50	\$ 489.18
Lawyer of the Day - Custody	212	234	\$ 57,937.63	148	\$ 36,720.24	\$ 248.11	2,293	2,109	\$ 512,627.48	\$ 243.07
Lawyer of the Day - Juvenile	37	38	\$ 8,004.96	23	\$ 5,150.80	\$ 223.95	405	425	\$ 87,430.42	\$ 205.72
Lawyer of the Day - Walk-in	127	121	\$ 29,311.43	69	\$ 16,900.44	\$ 244.93	1,317	1,204	\$ 292,980.18	\$ 243.34
Misdemeanor	669	853	\$ 380,404.55	519	\$ 226,248.33	\$ 435.93	6,832	6,874	\$ 2,847,403.33	\$ 414.23
Petition, Modified Release Treatment	3	0		1	\$ 312.00	\$ 312.00	10	47	\$ 23,824.39	\$ 506.90
Petition, Release or Discharge	2	1	\$ 372.00	0			5	7	\$ 3,450.67	\$ 492.95
Petition, Termination of Parental Rights	33	47	\$ 52,320.81	30	\$ 31,038.29	\$ 1,034.61	279	588	\$ 483,547.70	\$ 822.36
Post Conviction Review	10	10	\$ 23,531.22	2	\$ 9,272.46	\$ 4,636.23	70	69	\$ 125,649.92	\$ 1,821.01
Probate	0	2	\$ 3,654.00	2	\$ 3,253.48	\$ 1,626.74	10	5	\$ 5,171.74	\$ 1,034.35
Probation Violation	137	174	\$ 81,886.44	92	\$ 44,680.62	\$ 485.66	1,619	1,600	\$ 679,906.98	\$ 424.94
Represent Witness on 5th Amendment	7	2	\$ 1,222.72	2	\$ 1,222.72	\$ 611.36	12	12	\$ 3,747.82	\$ 312.32
Review of Child Protection Order	58	187	\$ 100,660.05	137	\$ 79,194.11	\$ 578.06	511	1,612	\$ 902,664.18	\$ 559.97
Revocation of Administrative Release	2	1	\$ 150.00	0			15	13	\$ 4,568.78	\$ 351.44
DefenderData Sub-Total	2,155	2,956	\$ 1,738,481.09	1,831	\$ 1,024,220.57	\$ 559.38	21,627	25,027	\$ 13,772,780.96	\$ 550.32
Paper Voucher Sub-Total	3	3	\$ 1,014.00	3	\$ 1,014.00	\$ 338.00	14	14	\$ 5,884.20	\$ 420.30
TOTAL	2,158	2,959	\$1,739,495.09	1,834	\$1,025,234.57	\$ 559.02	21,641	25,041	\$ 13,778,665.16	\$ 550.24

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY16 FUND ACCOUNTING
AS OF 04/30/2017

Account 010 95F Z112 01 (All Other)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY16 Total
FY17 Professional Services Allotment		\$ 4,278,098.25		\$ 4,357,441.00		\$ 4,712,015.00		\$ 2,083,667.00	
FY17 General Operations Allotment		\$ 34,560.00		\$ 34,560.00		\$ 34,560.00		\$ 34,560.00	
Financial Order Adjustment		\$ -		\$ -		\$ -		\$ -	
Financial Order Adjustment		\$ -		\$ -		\$ -		\$ -	
Total Budget Allotments		\$ 4,312,658.25		\$ 4,392,001.00		\$ 4,746,575.00		\$ 2,118,227.00	\$ 15,569,461.25
Total Expenses	1	\$ (993,008.98)	4	\$ (1,499,285.92)	7	\$ (1,332,496.39)	10	\$ (1,121,248.66)	\$ (4,946,039.95)
	2	\$ (1,778,404.21)	5	\$ (974,177.24)	8	\$ (1,530,508.18)	11	\$ -	\$ (4,283,089.63)
	3	\$ (1,290,758.70)	6	\$ (1,949,070.52)	9	\$ (1,978,680.17)	12	\$ -	\$ (5,218,509.39)
Encumbrances (Somerset PDP & Justice Works)		\$ (249,075.75)		\$ 82,110.25		\$ 81,702.50		\$ 27,826.25	\$ (57,436.75)
Encumbrances (WestLaw & Barbara Taylor,business cards)		\$ (1,410.00)		\$ (51,577.00)		\$ 13,408.24		\$ 4,474.33	\$ (35,104.43)
TOTAL REMAINING		\$ 0.61		\$ 0.57		\$ 1.00		\$ 1,029,278.92	\$ 1,029,281.10

Q4 Month 10 (as of 04/30/17)	
INDIGENT LEGAL SERVICES	
Counsel Payments	\$ (1,025,234.57)
Somerset County	\$ (22,962.50)
Subpoena Witness Fees	\$ (18.80)
Private Investigators	\$ (19,333.70)
Mental Health Expert	\$ (7,255.00)
Transcripts	\$ (18,147.72)
Other Expert	\$ (10,270.00)
Analysts & Lab Services	\$ -
Process Servers	\$ (611.77)
Interpreters	\$ (218.75)
Misc Prof Fees & Serv	\$ (525.00)
SUB-TOTAL ILS	\$ (1,104,577.81)
OPERATING EXPENSES	
Service Center	\$ -
DefenderData	\$ (5,138.75)
West Publishing Corp	\$ (141.00)
Mileage/Tolls/Parking	\$ (1,257.23)
Mailing/Postage/Freight	\$ (250.17)
InforME annual maintenance	\$ (2,640.00)
returned funds-med records	\$ -
Office Supplies/Equip.	\$ (942.67)
Cellular Phones	\$ (130.90)
Parking Permits	\$ -
Office Equipment Rental	\$ -
Barbara Taylor monthly fees	\$ (4,333.33)
OIT/TELCO	\$ (1,836.80)
SUB-TOTAL OE	\$ (16,670.85)
TOTAL	\$ (1,121,248.66)

INDIGENT LEGAL SERVICES	
Q4 Allotment	\$ 2,118,227.00
Q4 Encumbrances for Somerset PDP & Justice Works contracts	\$ 27,826.25
WestLaw & Barbara Taylor Contracts, business card DO	\$ 4,474.33
Q4 Expenses as of 04/30/17	\$ (1,121,248.66)
Remaining Q4 Allotment as of 04/30/17	\$ 1,029,278.92

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY16 FUND ACCOUNTING
As of 04/30/17

Account 014 95F Z112 01 (Revenue)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY16 Total
Total Budget Allotments		\$ 184,125.00		\$ 184,124.00		\$ 184,124.00		\$ 184,124.00	\$ 736,497.00
Financial Order Adjustment	1	\$ -	4	\$ -	7	\$ -	10	\$ -	
Financial Order Adjustment	2	\$ -	5	\$ -	8	\$ -	11	\$ -	
Budget Order Adjustment	3	\$ -	6	\$ -	9	\$ -	12	\$ -	
Financial Order Adjustment	3	\$ -	4	\$ -	9	\$ -	12	\$ -	\$ -
Total Budget Allotments		\$ 184,125.00		\$ 184,124.00		\$ 184,124.00		\$ 184,124.00	\$ 736,497.00
Cash Carryover from Prior Quarter		\$ 23.05		\$ 3,014.37		\$ 2,493.90			
Collected Revenue from JB	1	\$ 61,742.47	4	\$ 42,429.56	7	\$ 37,557.56	10	\$ -	
Promissory Note Payments		\$ -		\$ -		\$ -		\$ -	
Collected Revenue from JB	2	\$ 40,789.66	5	\$ 46,852.35	8	\$ 37,688.09	11	\$ -	
Promissory Note Payments		\$ -		\$ -		\$ -		\$ -	
Collected Revenue from JB (late transfer)		\$ -		\$ -	9	\$ -		\$ -	
Collected Revenue from JB	3	\$ 55,760.61	6	\$ 40,888.57	9	\$ 102,656.56	12	\$ -	
Returned Checks-stopped payments		\$ -		\$ -		\$ 119.00		\$ -	
TOTAL CASH PLUS REVENUE COLLECTED		\$ 158,315.79		\$ 133,184.85		\$ 180,515.11		\$ -	\$ 466,484.43
Counsel Payments	1	\$ -	4	\$ -	7	\$ -	10	\$ -	
Other Expenses		\$ -		\$ (3,011.64)		\$ -	***	\$ (3,365.33)	
Counsel Payments	2	\$ -	5	\$ -	8	\$ -	11	\$ -	
Other Expenses		\$ -		\$ -		\$ -		\$ -	
Counsel Payments	3	\$ (154,443.22)	6	\$ (127,679.31)	9	\$ (172,580.96)	12	\$ -	
Other Expenses	**	\$ -		\$ -	***	\$ (2,489.75)			
REMAINING ALLOTMENT		\$ 29,681.78		\$ 53,433.05		\$ 9,053.29		\$ 184,124.00	\$ 272,926.79
Overpayment Reimbursements	1	\$ (100.00)	4	\$ -	7	\$ (1,938.00)	10	\$ -	
	2	\$ (713.20)	5	\$ -	8	\$ (19.00)	11	\$ -	
	3	\$ (45.00)	6	\$ -	9	\$ -	12	\$ -	
REMAINING CASH Year to Date		\$ 3,014.37		\$ 2,493.90		\$ 3,487.40		\$ (3,365.33)	\$ 122.07

Q4 Month 10 (as of 04/30/17)	
DEFENDER DATA COUNSEL PAYMENTS	
	\$ -
SUB-TOTAL ILS	\$ -
OVERPAYMENT REIMBURSEMENTS	
Paper Voucher	\$ -
Somerset County CDs	\$ -
Private Investigators	\$ -
Mental Health Expert	\$ -
Transcripts	\$ -
Other Expert	\$ -
StaCap Expense	\$ (3,365.33)
SUB-TOTAL OE	\$ (3,365.33)
TOTAL	\$ (3,365.33)

** StaCap for December but charged against Q3 expenses

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY16 FUND ACCOUNTING
AS OF 04/30/2017

Account 010 95F Z112 01 (Personal Services)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY16 Total
FY17 Allotment	\$	181,545.00	\$	205,445.00	\$	181,540.00	\$	189,421.00	\$ -
Financial Order Adjustments	\$	-	\$	-	\$	-	\$	-	
Financial Order Adjustments	\$	-	\$	-	\$	-	\$	-	
Budget Order Adjustments	\$	-	\$	-	\$	-	\$	-	
Total Budget Allotments	\$	181,545.00	\$	205,445.00	\$	181,540.00	\$	189,421.00	\$ 757,951.00
Total Expenses	1 \$	(55,554.51)	4 \$	(56,634.54)	7 \$	(55,808.36)	10 \$	(52,200.98)	
	2 \$	(58,643.85)	5 \$	(79,274.97)	8 \$	(51,737.55)	11 \$	-	
	3 \$	(56,599.36)	6 \$	(56,077.87)	9 \$	(52,374.18)	12 \$	-	
TOTAL REMAINING	\$	10,747.28	\$	13,457.62	\$	21,619.91	\$	137,220.02	\$ 183,044.83

Q4 Month 10 (as of 04/30/17)	
Per Diem Payments	\$ (330.00)
Salary	\$ (25,536.57)
Vacation Pay	\$ (967.34)
Holiday Pay	\$ -
Sick Pay	\$ (1,398.99)
Employee Hlth Svcs/Workers Comp	\$ -
Health Insurance	\$ (8,887.60)
Dental Insurance	\$ (223.22)
Employer Retiree Health	\$ (3,284.65)
Employer Retirement	\$ (2,237.89)
Employer Group Life	\$ (241.18)
Employer Medicare	\$ (416.58)
Retiree Unfunded Liability	\$ (5,416.24)
Standard Overtime	\$ -
Perm Part Time Full Ben	\$ (3,260.72)
TOTAL	\$ (52,200.98)

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY16 FUND ACCOUNTING
As of 04/30/17

Account 014 95F Z112 02 (Conference)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY16 Total
Total Budget Allotments		\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 7,000.00	\$ 57,000.00			
Financial Order Adjustment	1	\$ -	4 \$ -	7 \$ -	10 \$ -				
Financial Order Adjustment	2	\$ -	5 \$ -	8 \$ -	11 \$ -				
Financial Order Adjustment	3	\$ -	6 \$ -	9 \$ -	12 \$ -				\$ -
Total Budget Allotments		\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 7,000.00	\$ 57,000.00			
Cash Carryover from Prior Quarter		\$ 14,054.73	\$ 32,159.21	\$ 23,941.11	\$ 23,049.63				
Collected Revenue	1	\$ -	4 \$ 775.00	7 \$ -	10 \$ 975.00				
Collected Revenue	2	\$ 17,600.00	5 \$ 725.00	8 \$ -	11 \$ -				
Collected Revenue	3	\$ 850.00	6 \$ 475.00	9 \$ 4,650.00	12 \$ -				
TOTAL CASH PLUS REVENUE COLLECTED		\$ 32,504.73	\$ 34,134.21	\$ 28,591.11	\$ 975.00	\$ 26,050.00			
Total Expenses	1	\$ (132.26)	4 \$ (6,686.13)	7 \$ (2,847.93)	10 \$ (371.41)				
	2	\$ (37.58)	5 \$ (2,288.90)	8 \$ (900.09)	11 \$ -				
	3	\$ (0.68)	6 \$ (1,218.07)	9 \$ (1,793.46)	12 \$ -				
Encumbrances		\$ (5,000.00)	\$ 1,725.00	\$ (7,175.00)					\$ (10,450.00)
REMAINING ALLOTMENT		\$ 4,829.48	\$ 11,531.90	\$ 7,283.52	\$ 6,628.59	\$ 30,273.49			
REMAINING CASH Year to Date		\$ 32,159.21	\$ 23,941.11	\$ 23,049.63	\$ 23,653.22				

Q4 Month 10 (as of 04/30/17)	
Training Manuals Printing	\$ (336.75)
Training Refreshments/Meals	\$ -
Media Northeast	\$ -
Samoset room reservation fee	\$ -
Office Supplies	\$ -
Minor IT Equipment	\$ -
State Cap Expense	\$ (34.66)
TOTAL	\$ (371.41)

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Court

4/30/2017

Apr-17							Fiscal Year 2017			
Court	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
ALFSC	29	46	\$ 40,842.41	25	\$ 30,613.47	\$ 1,224.54	243	496	\$ 437,363.60	\$ 881.78
AUBSC	8	26	\$ 12,591.22	14	\$ 9,777.51	\$ 698.39	135	265	\$ 180,949.77	\$ 682.83
AUGDC	49	90	\$ 52,632.88	60	\$ 28,692.76	\$ 478.21	460	671	\$ 376,837.23	\$ 561.61
AUGSC	26	31	\$ 33,429.97	16	\$ 10,646.68	\$ 665.42	241	383	\$ 208,696.45	\$ 544.90
BANDC	60	98	\$ 38,253.16	67	\$ 24,398.36	\$ 364.15	541	811	\$ 304,767.80	\$ 375.79
BANSC	1	0		0			21	17	\$ 12,805.18	\$ 753.25
BATSC	0	2	\$ 1,140.40	1	\$ 384.00	\$ 384.00	13	15	\$ 14,627.17	\$ 975.14
BELDC	9	21	\$ 14,346.88	13	\$ 12,300.40	\$ 946.18	98	187	\$ 128,880.36	\$ 689.20
BELSC	2	3	\$ 1,608.00	0			23	29	\$ 15,415.91	\$ 531.58
BIDDC	64	88	\$ 56,789.19	59	\$ 34,219.00	\$ 579.98	611	766	\$ 400,349.09	\$ 522.65
BRIDC	12	14	\$ 7,212.64	9	\$ 6,772.88	\$ 752.54	121	159	\$ 94,317.89	\$ 593.19
CALDC	8	10	\$ 5,904.44	4	\$ 1,722.24	\$ 430.56	88	88	\$ 52,152.72	\$ 592.64
CARDC	7	14	\$ 10,235.61	15	\$ 11,467.57	\$ 764.50	65	140	\$ 95,190.47	\$ 679.93
CARSC	4	5	\$ 1,398.00	3	\$ 3,942.20	\$ 1,314.07	55	100	\$ 83,639.15	\$ 836.39
DOVDC	6	10	\$ 2,576.04	5	\$ 1,614.00	\$ 322.80	40	95	\$ 47,446.72	\$ 499.44
DOVSC	0	1	\$ 696.00	1	\$ 696.00	\$ 696.00	4	3	\$ 1,371.44	\$ 457.15
ELLDC	29	22	\$ 15,756.82	17	\$ 10,600.96	\$ 623.59	183	326	\$ 216,815.91	\$ 665.08
ELLSC	0	1	\$ 1,032.00	0			6	25	\$ 7,649.00	\$ 305.96
FARDC	3	33	\$ 38,171.03	26	\$ 25,033.93	\$ 962.84	103	154	\$ 101,206.53	\$ 657.19
FARSC	5	0		0			24	23	\$ 12,703.20	\$ 552.31
FORDC	2	2	\$ 888.00	2	\$ 2,094.25	\$ 1,047.13	50	68	\$ 32,447.11	\$ 477.16
HOUDC	16	22	\$ 9,261.10	14	\$ 7,213.44	\$ 515.25	158	241	\$ 105,223.87	\$ 436.61
HOUSC	1	3	\$ 1,475.32	2	\$ 680.32	\$ 340.16	24	44	\$ 26,681.33	\$ 606.39
LEWDC	91	161	\$ 89,442.49	81	\$ 44,534.52	\$ 549.81	748	1,004	\$ 501,072.02	\$ 499.08
LINDC	18	33	\$ 23,708.46	25	\$ 17,394.18	\$ 695.77	94	197	\$ 99,609.28	\$ 505.63
MACDC	7	15	\$ 8,664.64	8	\$ 5,616.64	\$ 702.08	111	148	\$ 70,529.76	\$ 476.55
MACSC	2	2	\$ 831.00	0			16	30	\$ 9,178.48	\$ 305.95
MADDC	2	3	\$ 1,845.60	2	\$ 1,416.00	\$ 708.00	22	34	\$ 10,395.81	\$ 305.76
MILDC	1	4	\$ 1,879.44	2	\$ 845.84	\$ 422.92	38	43	\$ 14,381.96	\$ 334.46
NEWDC	16	45	\$ 16,967.22	31	\$ 13,829.24	\$ 446.10	185	278	\$ 119,606.94	\$ 430.24
PORDC	69	91	\$ 49,893.84	73	\$ 33,813.12	\$ 463.19	806	1,096	\$ 593,549.26	\$ 541.56
PORSC	2	4	\$ 2,640.00	3	\$ 1,116.00	\$ 372.00	34	25	\$ 30,337.92	\$ 1,213.52
PREDC	30	32	\$ 20,891.63	36	\$ 26,870.33	\$ 746.40	175	263	\$ 144,069.41	\$ 547.79
ROCD	10	18	\$ 7,243.53	15	\$ 7,548.61	\$ 503.24	184	243	\$ 112,779.42	\$ 464.11
ROCSC	2	11	\$ 4,469.76	6	\$ 3,133.38	\$ 522.23	31	55	\$ 42,047.39	\$ 764.50
RUMDC	5	14	\$ 5,159.00	7	\$ 3,793.76	\$ 541.97	110	122	\$ 56,400.97	\$ 462.30
SKODC	26	57	\$ 33,100.64	27	\$ 16,516.20	\$ 611.71	183	428	\$ 232,184.21	\$ 542.49
SKOSC	0	0		0			2	0		
SOUDC	4	24	\$ 21,147.00	21	\$ 19,121.61	\$ 910.55	88	161	\$ 86,943.11	\$ 540.02
SOUSC	2	5	\$ 3,945.72	2	\$ 714.00	\$ 357.00	63	112	\$ 65,814.36	\$ 587.63
SPRDC	37	71	\$ 40,110.93	51	\$ 29,406.42	\$ 576.60	571	759	\$ 424,772.36	\$ 559.65
Law Ct	12	20	\$ 31,002.08	13	\$ 14,312.88	\$ 1,100.99	114	174	\$ 245,305.30	\$ 1,409.80
YORCD	170	209	\$ 162,872.35	133	\$ 90,160.54	\$ 677.90	1,793	1,603	\$ 1,093,172.62	\$ 681.95
AROD	106	94	\$ 52,300.35	59	\$ 22,875.08	\$ 387.71	857	806	\$ 452,007.86	\$ 560.80
ANDCD	129	185	\$ 100,316.83	102	\$ 50,161.84	\$ 491.78	1,165	1,109	\$ 610,793.95	\$ 550.76
KENCD	140	186	\$ 67,742.75	116	\$ 45,634.68	\$ 393.40	1,582	1,575	\$ 702,880.24	\$ 446.27
PENCD	202	236	\$ 112,171.64	135	\$ 64,056.32	\$ 474.49	2,056	1,988	\$ 961,700.13	\$ 483.75
SAGCD	22	43	\$ 34,337.50	25	\$ 19,246.98	\$ 769.88	289	307	\$ 194,501.10	\$ 633.55
WALCD	20	31	\$ 21,593.48	21	\$ 14,072.56	\$ 670.12	269	294	\$ 145,821.58	\$ 495.99
PISCD	7	10	\$ 1,620.00	5	\$ 1,014.00	\$ 202.80	103	107	\$ 29,305.92	\$ 273.89
HANCD	102	66	\$ 34,548.00	32	\$ 21,936.00	\$ 685.50	591	530	\$ 246,889.63	\$ 465.83
FRACD	58	45	\$ 39,303.16	28	\$ 16,123.82	\$ 575.85	453	465	\$ 239,907.70	\$ 515.93
WASCD	37	36	\$ 11,727.00	15	\$ 4,638.00	\$ 309.20	324	292	\$ 90,896.60	\$ 311.29
CUMCD	305	428	\$ 271,971.53	263	\$ 146,214.34	\$ 555.95	3,274	3,303	\$ 1,949,757.65	\$ 590.30
KNODC	42	52	\$ 32,363.03	22	\$ 10,668.16	\$ 484.92	465	465	\$ 252,987.98	\$ 544.06
SOMCD	0	1	\$ 1,107.68	0			13	14	\$ 28,214.36	\$ 2,015.31
OXFCD	52	39	\$ 15,599.72	24	\$ 8,109.32	\$ 337.89	554	561	\$ 270,360.46	\$ 481.93
LINCD	28	39	\$ 20,349.12	21	\$ 11,958.88	\$ 569.47	338	313	\$ 169,315.61	\$ 540.94
WATDC	24	37	\$ 20,470.30	28	\$ 13,528.83	\$ 483.17	223	444	\$ 224,052.75	\$ 504.62
WESDC	14	30	\$ 9,176.00	24	\$ 8,227.60	\$ 342.82	195	284	\$ 120,168.41	\$ 423.13
WISDC	7	8	\$ 5,765.84	5	\$ 4,390.00	\$ 878.00	62	96	\$ 67,954.99	\$ 707.86
WISSC	1	4	\$ 1,137.20	1	\$ 214.00	\$ 214.00	15	24	\$ 10,780.44	\$ 449.19
YORDC	12	25	\$ 12,823.52	16	\$ 8,136.92	\$ 508.56	124	169	\$ 94,795.12	\$ 560.92
TOTAL	2,155	2,956	\$ 1,738,481.09	1,831	\$ 1,024,220.57	\$ 559.38	21,627	25,027	\$ 13,772,780.96	\$ 550.32

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

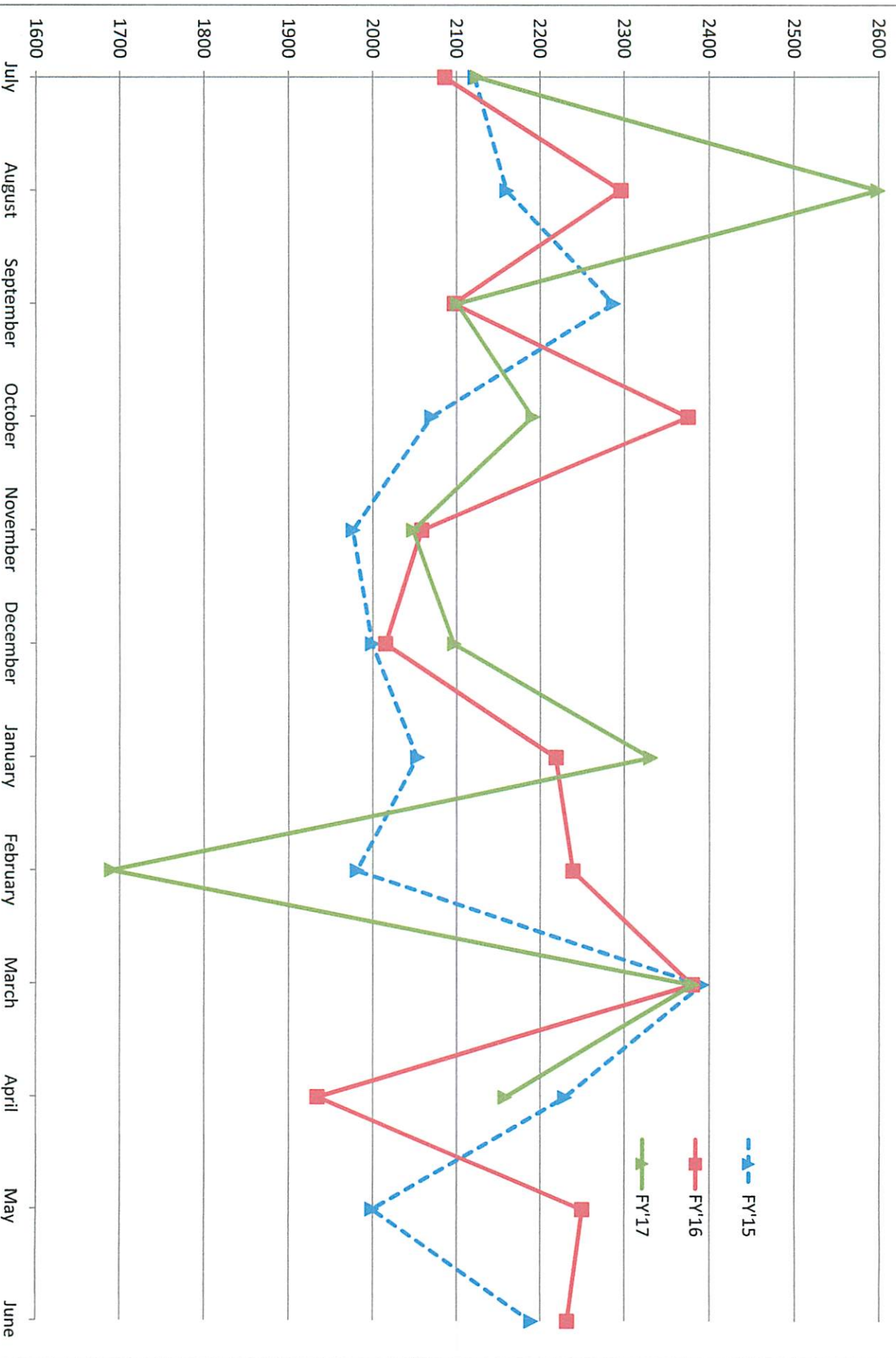
Number of Attorneys Rostered by Court

04/30/2017

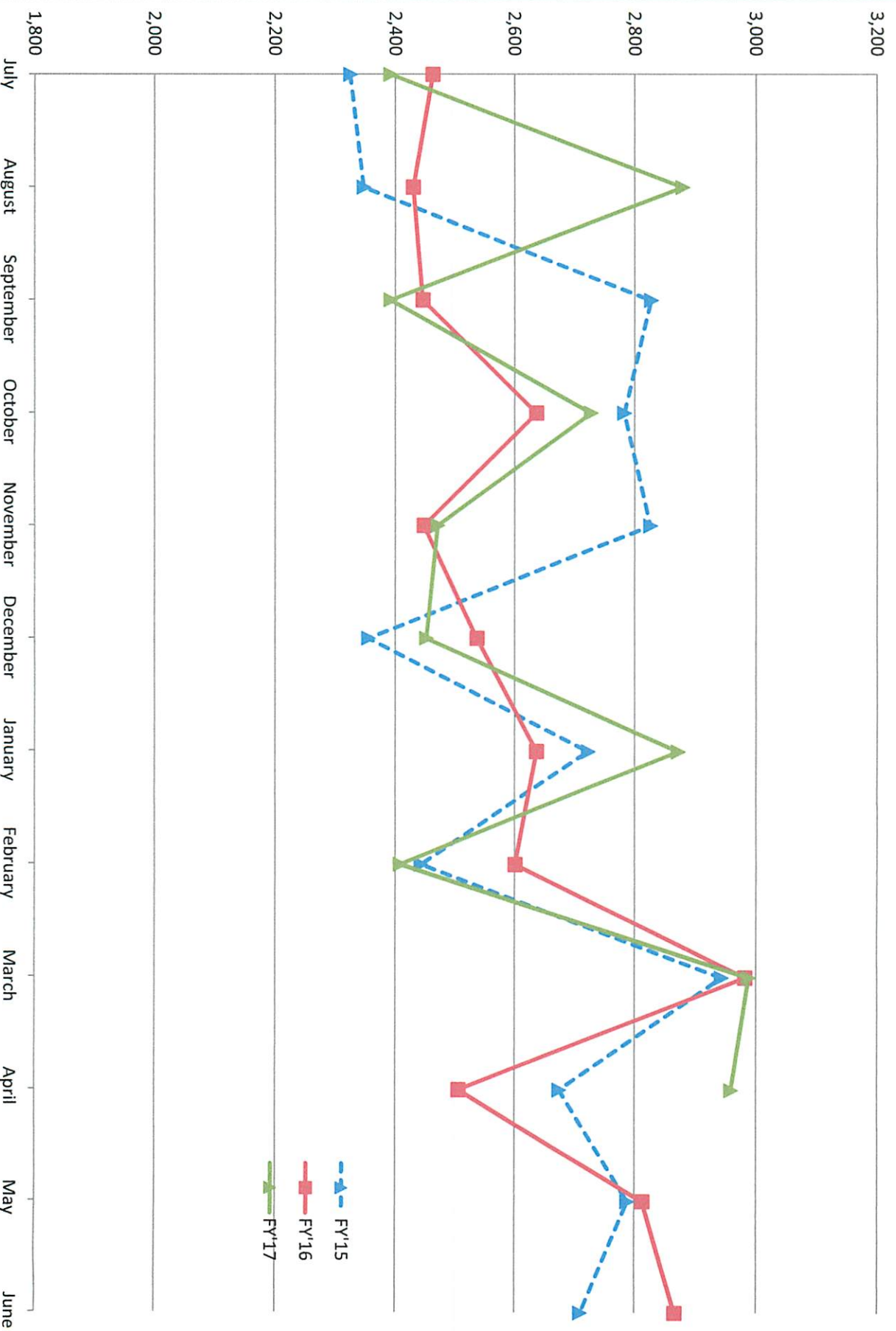
Court	Rostered Attorneys
Augusta District Court	101
Bangor District Court	53
Belfast District Court	52
Biddeford District Court	133
Bridgton District Court	98
Calais District Court	12
Caribou District Court	19
Dover-Foxcroft District Court	26
Ellsworth District Court	45
Farmington District Court	29
Fort Kent District Court	11
Houlton District Court	15
Lewiston District Court	128
Lincoln District Court	28
Machias District Court	18
Madawaska District Court	12
Millinocket District Court	21
Newport District Court	37
Portland District Court	159
Presque Isle District Court	15
Rockland District Court	43
Rumford District Court	25
Skowhegan District Court	25

Court	Rostered Attorneys
South Paris District Court	59
Springvale District Court	120
Unified Criminal Docket Alfred	111
Unified Criminal Docket Aroostook	25
Unified Criminal Docket Auburn	102
Unified Criminal Docket Augusta	91
Unified Criminal Docket Bangor	54
Unified Criminal Docket Bath	91
Unified Criminal Docket Belfast	48
Unified Criminal Docket Dover Foxcroft	23
Unified Criminal Docket Ellsworth	42
Unified Criminal Docket Farmington	31
Unified Criminal Docket Machias	18
Unified Criminal Docket Portland	151
Unified Criminal Docket Rockland	40
Unified Criminal Docket Skowhegan	19
Unified Criminal docket Soperth Paris	94
Unified Criminal Docket Wiscasset	58
Waterville District Court	52
West Bath District Court	114
Wiscasset District Court	63
York District Court	106

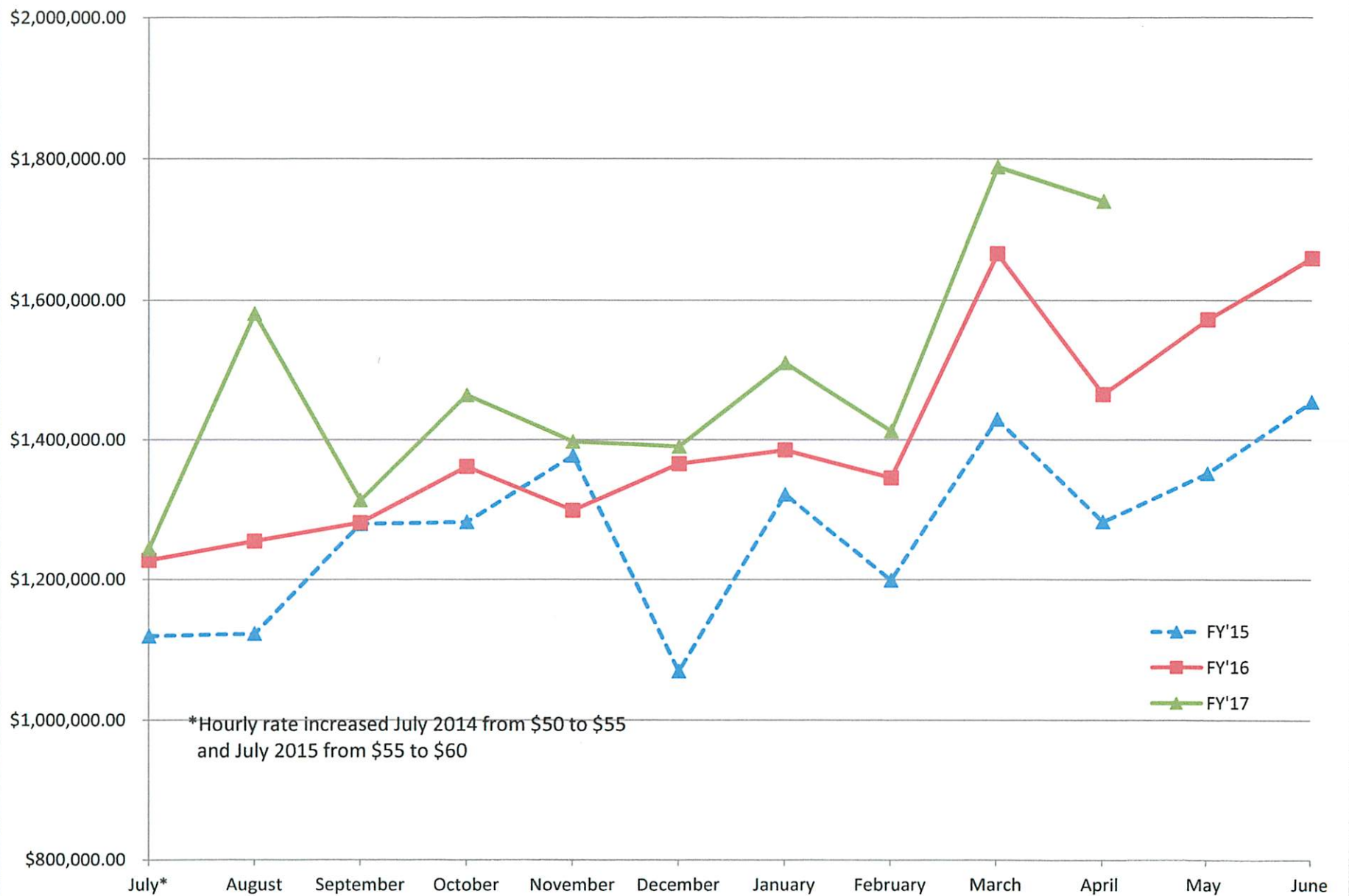
NEW CASES



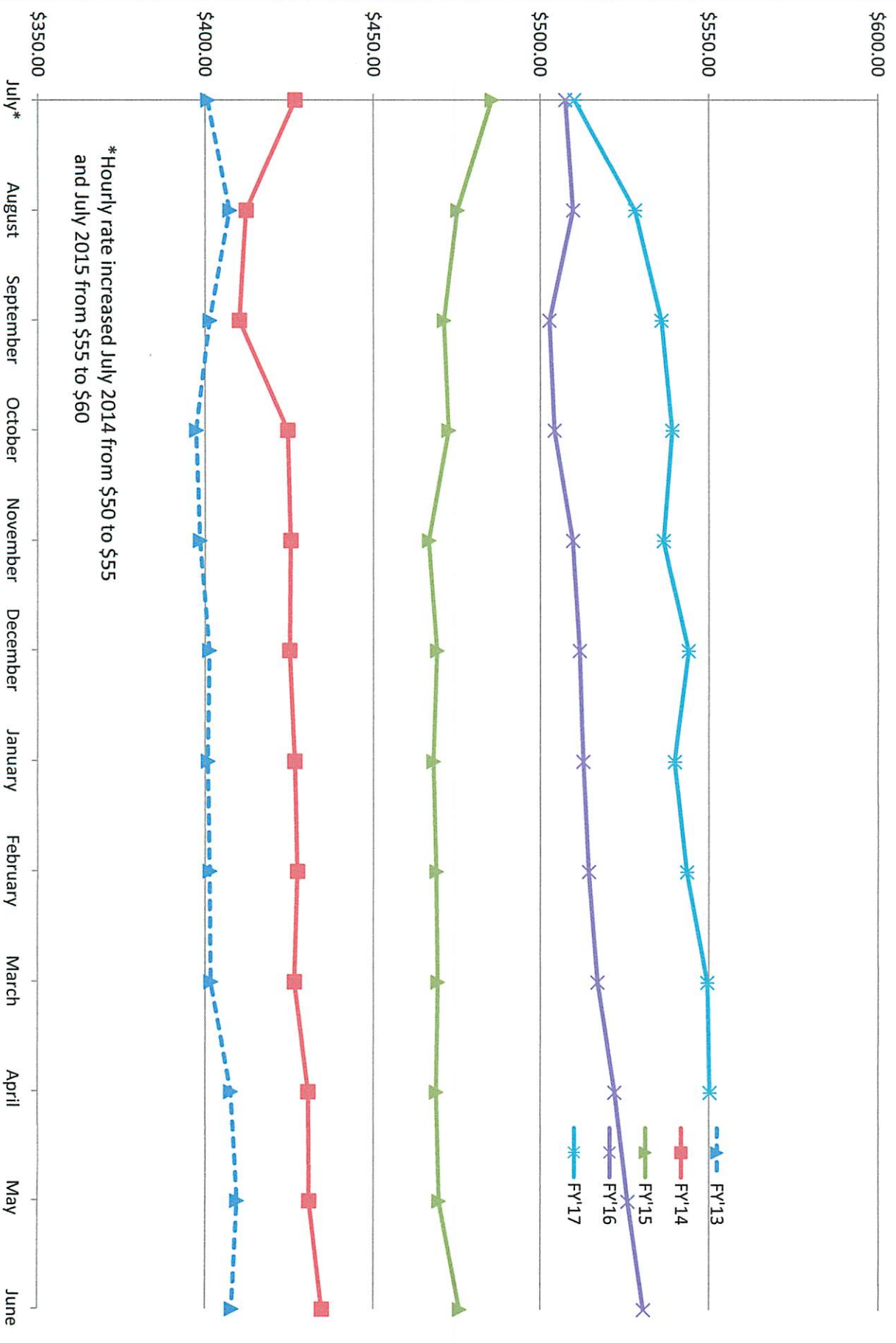
Submitted Vouchers



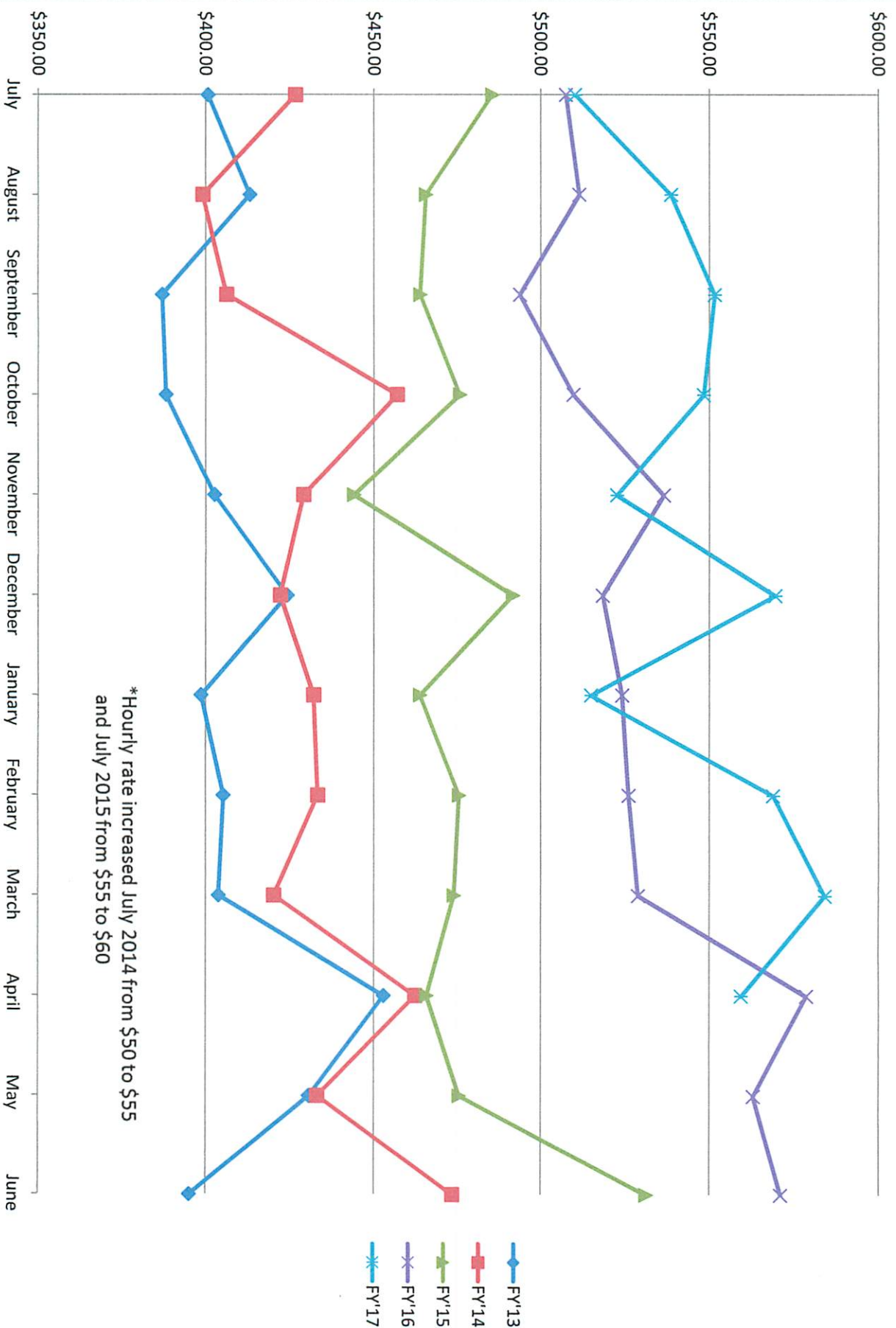
Submitted Voucher Amount



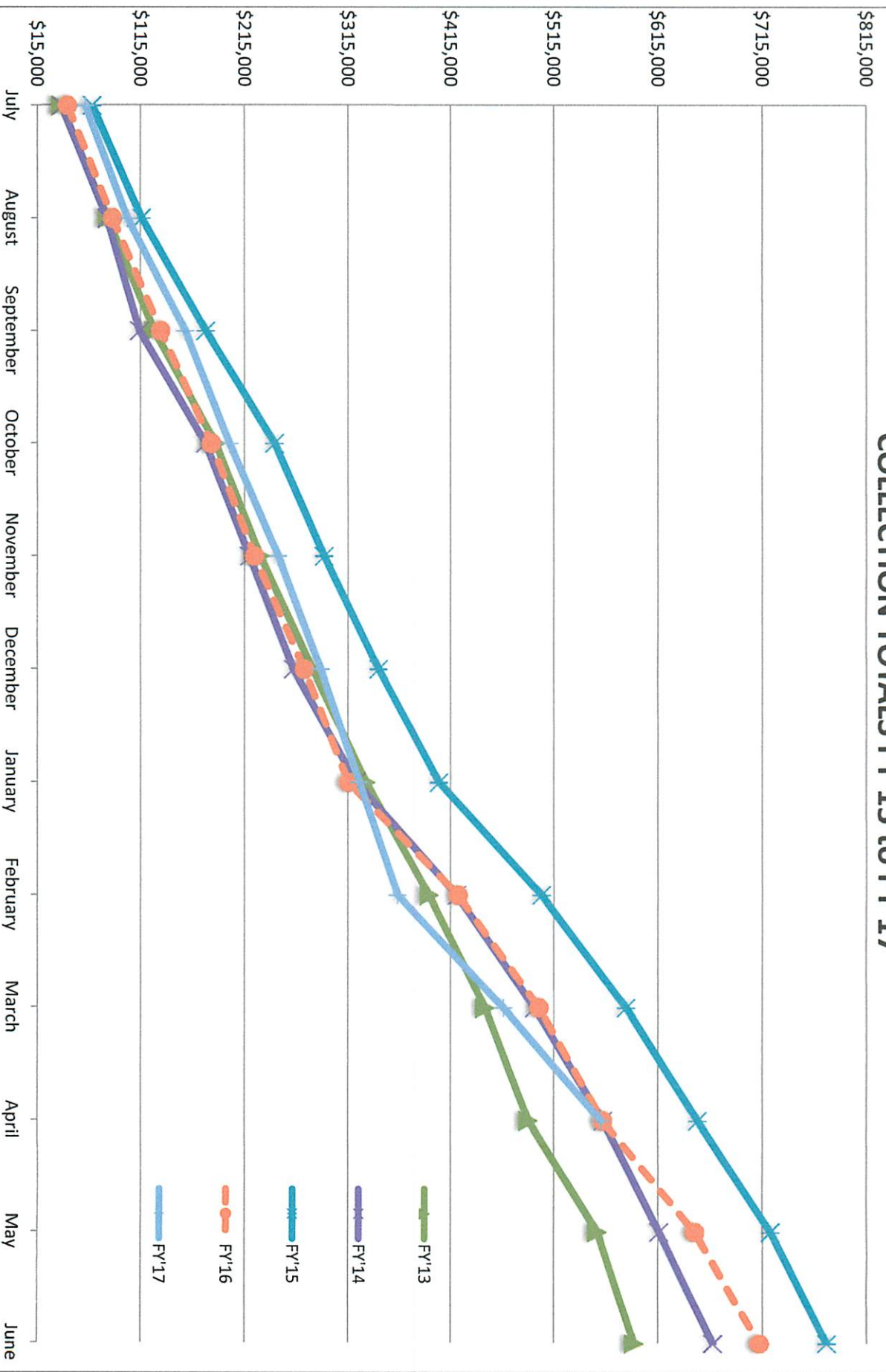
Average Voucher Price Fiscal Year to Date



Monthly Price Per Voucher



COLLECTION TOTALS FY'13 to FY'17



(3.) Budget Update

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

TO: MCILS COMMISSIONERS
FROM: JOHN D. PELLETIER, EXECUTIVE DIRECTOR
CC: ELLIE MACIAG, DEPUTY EXECUTIVE DIRECTOR
SUBJECT: BUDGET MEMO
DATE: MAY 9, 2017

As discussed at the last meeting, Chair Carey prepared a response to a draft proposal distributed by members of the Judiciary Committee. The response was refined at a working group meeting on April 14, 2017. The working group met at the urging to the Senate Chair of the Judiciary Committee, but no legislators attended. Present were the legal analyst for the Judiciary Committee, representatives of the Office of the Attorney General, the Judicial Branch, and the defense bar, as well as Chair Carey.

The proposal that emerged from the working group meeting formed the basis of a biennial budget work session in the Judiciary Committee on May 4, 2017. This proposal leaves the Commission structure in place, but makes changes to the Commission statute designed to enhance accountability through increased data gathering and reporting and to enhance verification of financial information submitted by applicants and collection enforcement regarding those ordered to make reimbursement of counsel fees. The proposal was given a line by line review by the Committee and members suggested minor revisions, but the proposal seemed to be received favorably overall. The committee analyst was tasked with working with Chair Carey to incorporate the additional changes suggested by committee members into a document to be reviewed at a second work session. This second work session has yet to be scheduled. Budget numbers were not discussed by the Committee, except that the Senate Chair did ask for the Commission's projection of the amount of the shortfall for the balance of the fiscal year. Director Pelletier has provided that figure, roughly \$2.8 million, to the Committee analyst.

(4.)

**Contract for Electronic
Voucher System Update**

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

TO: MCILS COMMISSIONERS
FROM: JOHN D. PELLETIER, EXECUTIVE DIRECTOR
CC: ELLIE MACIAG, DEPUTY EXECUTIVE DIRECTOR
SUBJECT: ELECTRONIC VOUCHER SYSTEM UPDATE
DATE: MAY 9, 2017

As voted at the March meeting, an award of the electronic voucher system contract was issued to Justiceworks, LLC. That award was not appeal by the losing bidder. For past contracts, the Commission has used a form suggested by Justiceworks that differs from the standard State contract form, but has previously been approved by both the Office of the Attorney General and the Purchasing Division. I have asked the Purchasing Division whether we can continue to use this form for the contract just awarded. To date, I have not had a response.